

## **SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL**

Minutes of a meeting of the Grants Advisory Committee held on  
Friday, 30 August 2019 at 10.00 a.m.

**PRESENT:** Councillor Jose Hales – Chairman  
Councillor Clare Delderfield – Vice-Chairman

**Councillors:** Sue Ellington Peter McDonald

**Officers in attendance for all or part of the meeting:**  
Gemma Barron (Head of Sustainable Communities and Wellbeing), Ellen Bridges  
(Project Officer - Sustainable Communities and Partnerships) and Ian Senior  
(Democratic Services Officer)

### **1. APOLOGIES FOR ABSENCE**

Councillor Dr. Claire Daunton sent Apologies for Absence.

### **2. DECLARATIONS OF INTEREST**

Councillor Jose Hales declared a disclosable pecuniary interest in the grant application from the Melbourn Mobile Warden Scheme because his wife is the Scheme's Manager and he himself is a trustee.

### **3. MINUTES OF PREVIOUS MEETING**

The Grants Advisory Committee authorised the Chairman to sign, as a correct record, the Minutes of the meeting held on 26 July 2019.

### **4. COMMUNITY CHEST: FUNDING APPLICATIONS**

The Grants Advisory Committee considered a report on new applications received between 1 July 2019 and 31 July 2019.

Having declared a disclosable pecuniary interest in Melbourn Mobile Warden Scheme because his wife was the Scheme's Manager and he himself was a trustee, Councillor Jose Hales outlined in general terms the nature and aim of the project being undertaken by the Melbourn Mobile Warden Scheme, and then left the room.

Councillor Clare Delderfield took the Chair for the consideration of the application from the Melbourn Mobile Warden Scheme. Those present acknowledged the social value of the project but emphasised the importance of making sure that the request was not for on-going running costs. They discussed the extent of the grant application and established the breakdown of costs as including catering, a raffle, printing, venue and community transport.

Councillor Jose Hales retook the Chair for the remainder of the meeting.

Regarding the application from Duxford Pre-School, Councillor Peter McDonald (the Member for Duxford) confirmed that the sum of £500 had already been raised and that the application for £1,000 was to complete the total one-off project cost.

The Grants Advisory Committee noted that the Northstowe Social Committee had withdrawn its application in respect of the printing and delivery of *Northstowe News* because the total cost of the project had now been met from other sources.

Regarding Sustainable Cottenham, Members asked officers to establish the proportion of the sum applied for that was intended to pay for the necessary enquiries of the Disclosure and Barring Service (DBS). Such checks for voluntary groups were free of charge. Members asked officers to reallocate those funds if appropriate.

The Grants Advisory Committee made the following **recommendations** to the Lead Cabinet Member for Finance:

Applicant	Village(s) affected	Description	Total applied for (£)	Total recommended (£)	Additional conditions/ comments
Melbourn Mobile Warden Scheme	Melbourn, Meldreth and Shepreth	Catering of 50 meals at the next Celebrating Ages Event	835.50	835.50	
Duxford Preschool	Preschool	Duxford and the surrounding villages	1000.00	1000.00	
Northstowe Social Committee	Social Committee	Northstowe	1000.00	Nil	Application withdrawn (received funding elsewhere)
Sustainable Cottenham	Volunteer Group	Cottenham	610.00	610.00	

## 5. DATE OF NEXT MEETING

The next scheduled Grants Advisory Committee meeting would be on Friday 27 September 2019 starting at 10.00am

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**The Meeting ended at 10.20 a.m.**

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